

Position Statement - General board member

General
On being elected to the Board, undertake induction and training procedures as provided by the Board
Governance
Consider, debate, and vote on issues before the Board on the basis of the best interests of the organisation only
Comply with the rules, policies, and standing orders of the organisation
Planning
Review and approve the organisation's Strategic Plan, and other consequential arrangements.
Meetings
Attend all meetings, or, if absolutely unavoidable, apologies in advance for absence
Where Board papers are circulated in advance of the Board meeting, read papers and consider issues before the meeting
Contribute to the discussion and resolution of issues at meetings and otherwise as appropriate
Administrative & Management
Approach employees of the organisation (paid or unpaid) only through the EO
Serve on Board committees as required
Review and approve the organisation's systems for financial control and risk management
Understand the organisation's finances (including solvency)
Media and promotion
Make comments to the media only as provided in the organisation's Media Policy
Promote the organisation in the community as opportunities arise
Fundraising
Participate enthusiastically in any fundraising approved by the Board
Legal & Ethical
Avoid making any improper use of their position in the organisation to gain any material advantage for themselves, or for any other person, or to the detriment of the organisation
Avoid making any improper use of any information acquired by virtue of their position in the organisation to gain any material advantage for themselves, or for any other person, or to the detriment of the organisation

If they have any direct or indirect material personal interest in any contract with the organisation, inform the Board immediately

If they have any direct or indirect material personal interest in any contract with the organisation, not vote in the Board on that issue

If they have any non-material personal conflict of interest in any matter before the Board, or believe that the perception of such a conflict might arise, inform the Board immediately and follow the Board's rulings as to proper procedure

At all times conduct Board business politely and with consideration for others, without ill feeling, improper bias, or personal animus

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